

E. Mail/ Most Urgent

From

**Director Secondary Education, Haryana,
Shiksha Sadan Sector-5, Panchkula.**

To

1. Director,
Public Instruction(s) (U.T.)
Chandigarh Administration,
Chandigarh.
2. The Director,
SCERT, Haryana, Gurgaon.
3. All District Education Officers
(In the State of Haryana)
4. All Principal DIETs
(In the State of Haryana)
5. Principal,
GETTI, Morni Hills (Panchkula) /Ferozpur Namak (Mewat).

Memo No. 4/6-2011 HRG-I (2)

Dated, Panchkula the 6/2/2012

Subject:- One Day Orientation Workshop on Financial Norms Cash Book and Audit etc. on 08.02.2012 for the Lecturers and Headmasters.

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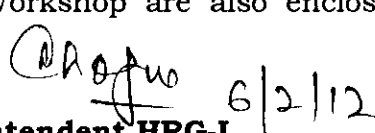
Please refer to the subject cited above.

I have been directed to inform you that One Day Orientation Workshop is being organized on the above cited subject. The details are given below :-

Date : February 8th, 2012
Time : 9.00 A.M.
Venue : Inderdhanush Auditorium, Sector-5, Panchkula

The Lecturers bearing Seniority No. 11 to 476 as per seniority list as it stood on 01.10.2011 (except the officers who are already working as Principal) and Headmasters bearing Seniority No. 952 to 1370 as per seniority list as it stood on 01.06.2005 and Headmasters recruited directly in the year 2008 from Sr. No. 1 to 80 may be informed to attend the said Orientation Workshop.


It is, therefore, directed to inform concerned officers to make it convenient to attend the Orientation Workshop as per the schedule, date, venue and time mentioned above. The details of One Day Orientation Workshop are also enclosed herewith.


Superintendent HRG-I
for Director Secondary Education
Haryana, Panchkula

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Dated, Panchkula the

A copy is forwarded to the State Project Director, Haryana School Shiksha Pariyojna Parishad, Panchkula for information and necessary action.


Superintendent HRG-I
for Director Secondary Education
Haryana, Panchkula