

From The Director School Education,  
Haryana, Panchkula

To All the District Education Officers in the state  
All the District Elementary Education Officers in the state  
All the Block Education Officers in the state.

**Memo No. 22/129- 2011 HRME (5)**  
**Dated, Panchkula, the 27-7-2011**

**Subject: Delegations of powers.**

Reference on the subject cited above.

The powers to decide the following establishment matters relating to ministerial staff are hereby delegated as under:-

S.No.	Subject	Delegated to	Remarks
1)	Extension in service beyond the age of 55 years of Superintendent, Dy. Suptd., Junior Lib.Asstt. Clerk, SLA, Senior Scale Steno, Junior Scale Steno and Class-iv	District Education Officer Concerned	That while granting extension to Superintendent, Dy. Suptd., Junior Lib.Asstt. Clerk, SLA, Senior Scale Steno, Junior Scale Steno and Class-iv it may be ensured that :-  1. Service record of the last 10 years has to be assessed and out of which 70% should be good or above.  2. The integrity of the official is good.  3. There is no pending complaint/inquiry under Rule-7 against the official.  4. In case chargesheet have been issued and court cases are pending and the charges are such which cast aspersions on the integrity or the integrity of the person has been doubtful at any stage in the career and mention thereof has been made in the ACR such type of cases must be sent to the Headquarter.

			<p>5.The instruction issued by the Govt. vide No.32/198/8-4GS 1 dated 16-8-1983, 32/2/2005-4GSI dated 11-4-2005, 32/1/2005-4GSI dated 11-4-2005 and 32/2/2005-4GSI dated 12.4.2005 be kept in view.</p> <p>6.Any other instruction issued by the Govt from time to time in this regard are adhered to.</p> <p>7.The case of extension in service be submitted by the official atleast 6 months prior to attaining the age of 55 years.</p> <p>8.The case be decided atleast 1 month prior to attaining the age of 55 years of the official.</p>
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**DEPUTY DIRECTOR ME**  
**FOR DIRECTOR SCHOOL EDUCATION HARYANA,**  
**PANCHKULA**

Endst. No. Even

Dated,Panchkula,the *27-7-2011*

A copy is forwarded to the following for information and necessary action:-

1. Director Elementary Education Haryana, Panchkula.
- 2.P.S. to Director General School Education .
- 3.The Accountant General(A& E) Haryana, Chandigarh.
- 4.All the Officers and Superintendents of the Directorate.

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**DEPUTY DIRECTOR ME**  
**FOR DIRECTOR SCHOOL EDUCATION HARYANA,**  
**PANCHKULA**

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