

Subject:- Appointment Letters for the posts of Clerks and Accounts Clerks in Aarohi Model Schools in Haryana.

Will the Joint Director, IT pay attention to the subject cited above.

W/DSE has approved the Appointment letters for Accounts Clerks and Clerks in Aarohi Model Schools (copies attached) for uploading on the department website. So it is requested to get the notice uploaded on the department's website today i.e. 05.02.2018.


Incharge Aarohi Cell

Dr. Sudhir Kumar
Incharge Aarohi Cell

To

The Joint Director-IT,
O/o DSE, Pkl.

U.O. No. 3/105-2014/Aarohi, /104
Dated: 05.02.2018.

Pa 5/2/2018
at 3.52 pm
Rk.

Appendix 'G'
'Appointment Letter'

From

Vice President,
Haryana AAROHI (Educationally Backward Block)
EBB Model Schools Society,
Shiksha Sadan, Sector-5, Panchkula

To

Sr. No.	Candidate Name	Station Allotted	Remarks
1.	Sh. Raj Kumar S/o Sh. Fakir Chand, # 205 Patel Nagar Near Sector-4, Ambala City	Aarohi Model School Geong (Kaithal)	A/V
2.	Sumeet Narang, S/o Sh. Bansi Lal Narang, H.No. 337-B, Near Govt. Sr. Sec. School Patel Nagar, Hisar (125001) Haryana	Aarohi Model School Agroha (Hisar)	A/V
3.	Sunil Sheokand, S/o Smt. Bimla Devi, 357/18, Shiv Colony, Behind DRDA Office, Jind (126102)	Aarohi Model School Hasanpur (Jind)	A/V
4.	ANKUR GUPTA, S/o Sh. Sharwan Kumar Gupta, H. No. 1147, Pathro Wala Bazar, Jagadhri	Aarohi Model School Ramgarh Pandwa (Kaithal)	A/V
5.	Munish Kumar, S/o Sh. Ram Rang Ahuja, H.No. - 585/1, W-27, Gandhi Nagar, Rohtak (124001) Haryana	Aarohi Model School Ali Brahman (Palwal)	A/V
6.	Mukesh Kumar S/o Sh. Satbir Singh, Vill - Rawalwas Kalan, PO - Rawalwas Khurd, Distt. & Teh. - Hisar (125001)	Aarohi Model School Bhiwani Rohilla (Hisar)	A/V
7.	Ankit Soni S/o Sh. Vijay Kumar, Arora Sunaro Wali Gali, Surat Garia Bazar Sirsa (125055) Haryana	Aarohi Model School Nathusari Kalan (Sirsa)	A/V
8.	Reena Rani D/o Sh. Mahabir Singh, # 200, HBC, Sector-23, Sonipat	Aarohi Model School Gaibipur (Hisar)	A/V
9.	Shiv Kumar S/o Sh. Kitab Singh, Vill & P.O.- Naguran, Teh.- Alewa Distt. - Jind, Haryana	Aarohi Model School Kheri Lohchab (Hisar)	A/V

Memo No- 3/105-2014/Aarohi/102

Dated:- 05-02-2018

Subject: Engagement for the post of Accounts Clerk on contract basis in Aarohi Model Senior Secondary School.

Please refer to the Counselling held on 24.01.2018 in response to the advertisement dated 30.08.2014 for the post of Accounts Clerk.

The Haryana AAROHI (Educationally Backward Block) EBB Model Schools Society is pleased to offer you engagement as Accounts Clerk on contract basis on the following terms and conditions: -

1. **Term of Appointment:** Your contract will be initially for one year which may be extendable on year-to-year basis.

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Provided that the concerned Principal of school shall issue a certificate that the contract appointee had performed 'satisfactory service'.

2. **Nature of Appointment:** Your services will be purely on temporary basis and the appointment is liable to be terminated in case the performance/conduct is not found satisfactory. You will not have any claim for continuation of service beyond the contract period. You will not work and hold any other post or office of profit in any Government, semi-Government and Private establishments while working in the society. No right to hold the post shall be conferred upon you on account of your continuance on the post without any extension by the competent authority and you can be relieved of your duties at any time thereafter, without giving any prior notice.
3. **Verification of character & documents:** i) Your appointment is subject to your character and antecedents being certified to be good by two gazetted officers of the Central/State Government, who are not related to you and are known to you for the last two years. ii) You will have to furnish attested copies of certificates in support of your date of birth, academic/professional qualifications/experience and SC/BC/ESM etc. certificate (if applicable) before joining your duties. If it is revealed later on that you do not possess prescribed qualifications/experience etc and/or your certificates are found to be fake or bogus at any later stage, your services shall be terminated forthwith and you shall also be liable for legal action.
4. **Emoluments (Salary, TA/DA, GPF/EPF):** A) You will be paid contractual amount of **Rs. 7580/- basic**. B) An annual increase of 3% will be allowed in contractual emoluments for subsequent year(s), if contract is extended beyond one year. C) You will also be entitled for DA and House Rent, as applicable from time to time on the Government pattern, of the initial contractual amount or increased amount, if the contract is extended beyond one year or actual rent, whichever is less on government pattern. No other allied benefits such as Senior/Selection/Assured Career Progression (ACP) scales etc. will be given. D) You will be entitled to TA/DA if required to go on tour in connection with your official duties at the same rate as applicable to regular employees of the Haryana Government. E) The Employees Group Insurance Scheme as well as EPF/GPF **will not be applicable** to you.
5. **Signing of Contract:** You will sign an agreement as per Appendix-E on the duly prescribed form as appended herewith.
6. **Leave:** A) You will be entitled for one day Casual Leave (CL) after putting in one month of service. This leave can be accumulated upto one year

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i.e. till the end of Calendar year. B) Maternity Leave will be entitled as per Rules as admissible to the Contractual Appointee of the Government. C) No leave of any other kind is admissible to you. You will not be entitled for LTC.

7. **Medical Reimbursement.** You will not be entitled for Open Medical Reimbursement and will be entitled for only Rs. 500/- per month as Fixed Medical Allowance.
8. **Unauthorized absence:** Unauthorized absence from the duty for more than five days without the approval of the controlling officer shall automatically lead to the termination of the contract. Contract Appointee shall not be entitled for contractual amount for the period of absence from duty.
9. **Transfer:** You will not be entitled to transfer from one place to another in any case.
10. **Physical Fitness Certificate:** You will have to submit a certificate of physical fitness from the Civil Surgeon of the concerned district.
11. **Declaration:** You shall have to furnish a certificate to the effect that: i) in case you are married, you have to state that you have not more than one living spouse; ii) you will be required to take the oath of allegiance to the constitution of India; iii) you will have to abide by the service regulations of the society as amended from time to time.
12. **Applicability of Government Rules:** The society is not a department of Government. Provisions of Service Rules like CSR, Leave rules, GPF rules, Pension rules and Haryana Civil Service (Punishment and Appeal) Rules, 1987 etc., as are applicable in case of regular Haryana Government employees, **will not be applicable** to you.
13. **Termination of appointment:** The contract of appointment can be terminated by the appointing authority by giving a notice of one month without assigning any reason thereof or by giving one month's contractual emoluments in lieu of the notice period. However, if your term is left short of one month, then your services can be terminated by giving notice or by making payment of contractual salary for that short period. Furthermore, if at any stage you desire to resign from the post, you will be required to give one month's clear notice or deposit one month's salary for the period by which the notice falls short of one month.
14. **General:** i) If your work and conduct are not found satisfactory or in case you are found guilty of insubordination or any other misconduct, your service can be terminated without giving any prior notice. ii) The

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person so engaged shall not have any legal right claiming regularization of his service etc. in the Society, where he has been engaged.

Explanation:

The word 'satisfactory service' shall mean apart from attaining Annual Confidential Report of Good or above category, the integrity of person should not have been doubted and his career assessment comprising of results and evaluation etc. is satisfactory.

If you are willing to accept this offer on the terms and conditions mentioned above, you may report for duty to the undersigned within a period of 10 days and not later than **15.02.2018** in any case, failing which this offer of appointment shall be construed to be cancelled.



**Vice President,
Haryana AAROHI (Educationally Backward Block)
EBB Model Schools Society,**

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'Appendix 'G'

'Appointment Letter'

From

**Vice President,
Haryana AAROHI (Educationally Backward Block)
EBB Model Schools Society,
Shiksha Sadan, Sector-5, Panchkula**

To

Sr. No.	Candidate Name	Station Allotted	Remarks
1.	Sunita D/o Sh. Mojiram, VPO Dhanana Distt. & Teh. Bhiwani	Aarohi Model School Tosham (Bhiwani)	A/V
2.	Manjit Sharma, S/o Sh. Bhim Singh, H.No. 11/27, Parbhu Nagar, Navyug Public School Wali Gali, Sonepat, Haryana	Aarohi Model School Chhajpur Kalan (Panipat)	A/V
3.	Sumit Sharma, S/o Sh. Jagbir Sharma, H. No. 209, Village - Nathupur, District - Sonipat, Haryana (131029)	Aarohi Model School Gadpuri (Palwal)	A/V
4.	Ritika, D/o Sh. Krishan Kant, H. No. 802, Sector - 30, Kurukshetra (Haryana)	Aarohi Model School Songri (Kaithal)	A/V
5.	Bajrang Lal, S/o Sh. Jagdish, Village - Rampura, PO - Hudina, Tehsil - Narnaul, Distt. Mohindergarh	Aarohi Model School Mandhana (Mahendragarh)	A/V
6.	Joginder Batra S/o Sh. Somnath Batra, 1131/24 Ramnagar, Rohtak (124001) Haryana	Aarohi Model School Ghaso Khurd (Jind)	A/V

Memo No:- 3/105-2014/Aarohi/103

Dated:- 05.02.2018

Subject: Engagement for the post of Clerk on contract basis in Aarohi Model Senior Secondary School.

Please refer to the Counselling held on 24.01.2018 in response to the advertisement dated 30.08.2014 for the post of Clerk.

The **Haryana AAROHI (Educationally Backward Block) EBB Model Schools Society** is pleased to offer you engagement as Clerk on contract basis on the following terms and conditions: -

1. **Term of Appointment:** Your contract will be initially for one year which may be extendable on year-to-year basis.

Provided that the concerned Principal of school shall issue a certificate that the contract appointee had performed 'satisfactory service'.

2. **Nature of Appointment:** Your services will be purely on temporary basis and the appointment is liable to be terminated in case the performance/conduct is not found satisfactory. You will not have any claim for continuation of service beyond the contract period. You will not work and hold any other post or office of profit in any Government,

semi-Government and Private establishments while working in the society. No right to hold the post shall be conferred upon you on account of your continuance on the post without any extension by the competent authority and you can be relieved of your duties at any time thereafter, without giving any prior notice.

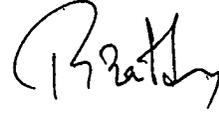
3. **Verification of character & documents:** i) Your appointment is subject to your character and antecedents being certified to be good by two gazetted officers of the Central/State Government, who are not related to you and are known to you for the last two years. ii) You will have to furnish attested copies of certificates in support of your date of birth, academic/professional qualifications/experience and SC/BC/ESM etc. certificate (if applicable) before joining your duties. If it is revealed later on that you do not possess prescribed qualifications/experience etc and/or your certificates are found to be fake or bogus at any later stage, your services shall be terminated forthwith and you shall also be liable for legal action.
4. **Emoluments (Salary, TA/DA, GPF/EPF):** A) You will be paid contractual amount of **Rs. 7580/- basic**. B) An annual increase of 3% will be allowed in contractual emoluments for subsequent year(s), if contract is extended beyond one year. C) You will also be entitled for DA and House Rent, as applicable from time to time on the Government pattern, of the initial contractual amount or increased amount, if the contract is extended beyond one year or actual rent, whichever is less on government pattern. No other allied benefits such as Senior/Selection/Assured Career Progression (ACP) scales etc. will be given. D) You will be entitled to TA/DA if required to go on tour in connection with your official duties at the same rate as applicable to regular employees of the Haryana Government. E) The Employees Group Insurance Scheme as well as EPF/GPF **will not be applicable** to you.
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Explanation:

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The word 'satisfactory service' shall mean apart from attaining Annual Confidential Report of Good or above category, the integrity of person should not have been doubted and his career assessment comprising of results and evaluation etc. is satisfactory.

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**Vice President,
Haryana AAROHI (Educationally Backward Block)
EBB Model Schools Society,**