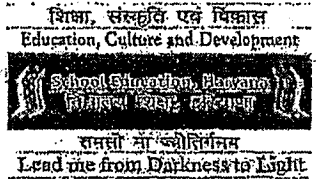




GOVERNMENT OF HARYANA / हरियाणा सरकार
Directorate School Education
विद्यालय शिक्षा निदेशालय



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From

Additional Chief Secretary to Govt. Haryana
 School Education Department
 Chandigarh.

To

Divisional Commissioner-cum-Chairman
 Fee & Funds Regulatory Committee
 Rohtak, Hisar, Gurgram and Ambala.

Memo No. KW 8/27 - 2013 PSC 2
 Dated: PKL, 22/5/17

Subject:- Guidelines to deal with the complaints received against the private schools under Rule 158-A of the Haryana School Education Rules, 2003 amended in 2014.

Please refer to the above cited subject.

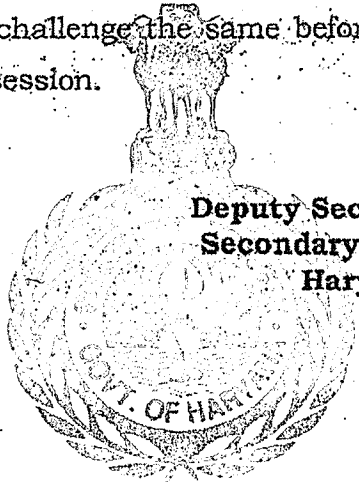
A meeting of Divisional Commissioners-cum- Chairman Fee & Funds Regulatory Committees under the Chairmanship of W/ACSSE with regard to Rule 158-A of Haryana School Education Rules, 2003 amended in 2014 was held on 05.04.2017. In the meeting, Rules 158-A of the Haryana School Education Rules, 2003 amended from time to time were discussed at length. For the effective implementation of these rules, following guidelines are being issued:-

- (i) Enhancement of fee by the school is not allowed if Form-VI complete in all respects has not been submitted before the due date.
- (ii) Fee cannot be charged in excess to the fee mentioned in Form-VI.
- (iii) The Divisional Commissioner will ensure that the normal progression of students will not be disrupted during the



pendency of any enquiry in respect of enhancement of school fee at any level.

- (iv) FFRC will verify the accounts of the school whether any capitation fee and advance charging of fee have been made from any student or not?
- (v) Divisional Commissioner/Chairman of FFRC, Gurugram will be provided a Deputy DEO (Regulation) alongwith one Data Entry Operator.
- (vi) All the Chairmen of FFRC's can nominate a retired Account Officer/Chartered Accountant for the purpose of verification of accounts of school in respect capitation fee and advance charging of fees.
- (vii) FFRC will entertain the complaint against any school for the current academic session. If the parents have made the payment for any academic session, in that event, the parents cannot challenge the same before FFRC after the complaint of that session.



Deputy Secretary to Govt. Haryana
Secondary Education Department
Haryana, Panchkula.

Handwritten signature and date: 8/5/17

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