

**FROM**

**DIRECTOR SECONDARY EDUCATION  
HARYAHNA, PANCHKULA.**

**TO**

- 1. ALL THE DISTRICT EDUCATION OFFICER  
IN THE STATE**
- 2. ALL THE DISTRICT ELEMENTARY EDUCATION OFFICERS  
IN THE STATE**


**MEMO NO. 4/2-2015 Co (1)  
DATED PANCHKULA, THE**

**SUBJECT: REGARDING ANNUAL PERFORMANCE APPRAISAL REPORT  
(APAR).**

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Reference on the subject cited above.

It has been decided that Annual Performance Appraisal Report (APAR) proformas 2015-16 are to be adopted for the year 2016-17 and 2017-18. The soft copy of the same are available on the departmental website i.e. **schooleducationharyana.gov.in**.

You are, therefore, requested to direct all the Teaching and Non-teaching Staff (Excluding ministerial and Class-IV employees) of your respective districts to download the APAR proformas, fill up the same for the year 2016-17 and 2017-18 and submit to the next competent authority.

  
**DEPUTY DIRECTOR CO-ORDINATION  
FOR DIRECTOR SECONDARY EDUCATION  
HARYANA PANCHKULA**


**ENDST NO. EVEN**

**DATED, PANCHKULA THE: 26/4/18**

A copy is forwarded to the following for information and necessary action:

1. PS/Director Secondary Education Haryana, Panchkula,
2. PS/Director Elementary Education Haryana, Panchkula,
3. PS/State Project Director Haryana, Panchkula,
4. Director SCERT, Gurugram,
5. All the Principal DIET's/GETTI's in the State,
6. PA/Additional Director Admn./Joint Director Admn.
7. Academic Cell (Local).

8. J.D.I.T. for uploading on website. Pl.

  
**DEPUTY DIRECTOR CO-ORDINATION  
FOR DIRECTOR SECONDARY EDUCATION  
HARYANA PANCHKULA**