

**NVEQF-Pilot Project  
Important  
Personnel Attention**

From

The Director Secondary Education  
Haryana, Panchkula

To

- 1 The District Education Officer  
Ambala, Yamuna Nagar, Rohtak, Jhajjar,  
Gurgaon, Faridabad, Palwal & Mewat
- 2 Principal (Concerned)  
Govt. Sr. Sec. School/Govt. Girls Sr. Sec. School (list enclosed)
- 3 Vocational Coordinator (School) NVEQF  
Govt. Sr. Sec. School/Govt. Girls Sr. Sec. School (list enclosed)

Memo. No. 1/1-2012 NVEQF Cell  
Dated, Panchkula the 20.09.2012

**Subject: Release of Rs. 2,00,000/- (Rupees Two Lakhs only) for Pilot Project under NVEQF during the year 2012-13.**

Please refer to this office letter no. 10/53-10 Co(1) dated 30.03.2012 and telephonic message on 01.09.2012 on the subject cited above.

In this regard it is mentioned that a sum of **Rs. 2,00,000/- (Rupees Two Lakhs only) for Pilot Project under NVEQF** was released to you by way of RTGS from Utkarsh Society, Panchkula through PNB, Pankhula to start the implementation of the Pilot Project. The amount was transferred in bank A/c number (list enclosed). The same may kindly be got checked up and confirmed to the Headquarters through e-mail (at **nveqfharyana@gmail.com**). If the above amount has been credited in any other account than of NVEQF, then the same may kindly be ensured to be transferred to NVEQF account immediately. The additional funds will be released on receipt from Govt. of India/ State Govt. Meanwhile the above amount has been divided in two sub heads, detail of which is given below:

**Utilization Plan of Rs 2,00,000/- for Schools:**

Sr. No.	Object Head	Amount
1	69) Cont. Services/ Salaries for Vocational Teacher (02) (on contract @ Rs 25,000 p.m. for 3 months)	1,75,000/-
2	05) Office Expenses/ Contingencies (including expenditure on publicity, guidance and counseling, transport, field visits, postage, stationery, etc.)	25,000/-
	<b>Total</b>	<b>Rs. 2,00,000/-</b>

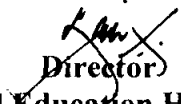
The above amount will be utilized in as per the following guidelines:

1. All the schools where the project is being implemented are required to open a separate bank account for keeping the money related to the project (NVEQF) Applied learning.

2. For making the expenditure all the schools are required to constitute a sub-committee under the School Management Development Committee (SMDC) comprising three members from SMDC including the Chairman of the SMDC and three official members - Vocational Coordinator (School), Vocational Teacher and the Head of the Institution i.e. Principal.
3. The sub-committee of SMDC will be responsible for granting approval to make the purchases and to ensure that the funds are utilized as per the guidelines issued by the department. The monitoring will be done by the sub-committee regularly.
4. The expenditure is to be made within the budget provisions/ allocations.
5. The utilization certificate is to be sent on month to month basis after incurring the expenditure.
6. Persons appointed on contractual basis under the NVEQF project should be paid remuneration/salary as per the rates mentioned in the sanction through bank only. Attendance register, movement register, leave register etc. are to be maintained by the school.
7. Office Expenses/ Contingencies will be met for following purposes:
  - i. **Publicity:** this includes the printing of Information Education Communication (IEC) materials for the students, community, industry and media etc.
  - ii. **Guidance and Counseling:** During the mobilization/ outreach activity refreshment/ lunch for the staff, printing of admission form, printing of registration form, printing of interest inventory forms etc. for the staff to be booked.
  - iii. **Transport:** Staffs travel for the industry interface/ interaction should be booked.
  - iv. **Field Visit:** Travel of Students to be booked when they go for industry exposure, seminar, practical training etc.
  - v. **Postage:** Any expenditure related to postage/ courier etc. by the staff of the project and school should be booked.
  - vi. **Stationery:** Office stationery like printing of training material, staplers, pins, gum, any other office stationery related to the project should be booked.
  - vii. **Electricity Charges:** Rs.500/- per month.
  - viii. **Fuel for Genset:** Rs.1000/- per month.

Proper record of expenditure incurred there on may be kept as per financial rules. The balance amount if any will be utilized as per guidelines issued by the Headquarters.

It may please be ensured that above guidelines are complied with strictly. Laps if any, will be viewed seriously.

  
**Director**  
**School Education Haryana**  
**Panchkula**

**Endst. No. 1/1-2012 NVEQF Cell**

**Dated, Panchkula, the 21.09.2012**

A copy of the above is forwarded to the following for information and necessary action:

1. District Education Office, Ambala, Yamuna Nagar, Gurgaon, Jhajjar, Rohtak, Palwal, Mewat and Faridabad.
2. Chief Accounts Officer (BC A) Local.
3. Superintendent Planning/ Budget Branch to online the Budget in BCO account.

  
**Director**  
**School Education Haryana**  
**Panchkula**

Sr. No	Dist rict	Name of Institution	Account No	IFSC code	Branch Code/MICR	Beneficiary Name	Amount Rs
1		Registrar School Education (DSE)	30164102059	SBIN0011705	160002020	State Bank of India, SME Branch, Sec-17 Chd	10,00,000
2		SCERT Gurgaon	65089860006	STBP0000640		State Bank of Patiala Gurgaon	10,00,000
3	Ambala	GSSS Ugala	1004000405832315'	100400		Punjab National Bank Ugala	2,00,000
4		GMSSSS Barara	65137788649	STBP0000219	00050219	State Bank of Patiala Barara	2,00,000
5		GSSS Naraingarh	30486755273	BKID0006717	61710	Bank of India Naraingarh	2,00,000
6		GSSS Naneola	3258000400617059'	RBGSPUN803258		Punjab National Bank Naneola	2,00,000
7		GSSS Chapra	1352000100103905'	PUNB0135200		PNB AMBALA	2,00,000
8		GSSS Samlehari	911010026074465	UTIB000432	432	Axis Bank Ambala	2,00,000
9		GGSSS Ambala City(Police Line)	10402010007390	ORBC0101046		Oriental Bank of Commerce Ambala	2,00,000
10		GMSSSS Bilsapur	0548000402426896'	PUNB0054800		Punjab National Bank Bilsapur	2,00,000
11		GSSS Jagadhri	3190364387	CBI280378	JGD/F135016003	Central Bank of India Jagadhri	2,00,000
12	Yamuna Nagar	GSSS Mustafabad	6396000100026757'	PUNB0639600	639600	Punjab National Bank Mustafabad	2,00,000
13		GSSS Chhachharauli	3260000101176948'	Punb0326000		Punjab National Bank Chhachharauli	2,00,000
14		GSSS Khirabad	65115278248	STBP0000235		State Bank of Patiala Khirabad	2,00,000
15		GNSSSS Gurgaon (Sushant Lok)	60094449506	MAHB0001295		Bank of Maharashtra Gurgaon(Sushant Lok)	2,00,000
16		GSSS Gurgaon	00712041003338'	ORBC0100071		Oriental Bank of Commerce Gurgaon	2,00,000
17		GGSSS Sohna	58/01/006842	COPR0001081		Corporation Bank Sohna	2,00,000
18		GGSSS Pataudi	82402200120150	SYNB0008240		Syndicate Bank Pataudi	2,00,000
19		GSSS Daultabad	50064193472	ALLA0212554		Allahabad Bank Daultabad	2,00,000
20		Mewat	GSSS Taoru	11642041000081	ORBC0101164		Oriental Bank of Commerce Taoru
21	GSSS Nagina		00532041001192'	ORBC0100053		Oriental Bank of Commerce Nagina	2,00,000
22	GSSS Ferozpur Jhirka		82162200098264	SYNB0008216		Syndicate Bank Ferozpur Jhirka	2,00,000
23	GGSSS Ballabgarh		3064366890	CBI283629		Central Bank of India Ballabgarh	2,00,000
24	GSSS Faridabad NIT Tikona Park		2039101005595	CNRB0002039		Canara Bank Faridabad	2,00,000
25	GSSS Sarai Khawja		00622191008520'	ORBC01000620		Oriental Bank of Commerce Sarai khawja	2,00,000
26	GSSS Uncha Gaon		12682121003648	ORBC0101268		Oriental Bank of Commerce Uncha Gaon	2,00,000
27	GSSS Faridabad NIT No 5		7652011006996	ORBC0100765		Oriental Bank of Commerce Faridabad	2,00,000
28	GGSSS Hodal		06562191003849'	ORBC0100656		Oriental Bank of Commerce Hodal	2,00,000
29	Palwal	GSSS Hathin	14322011002525	ORBC0101432		Oriental Bank of Commerce Hathin	2,00,000
30		GMSSSS Dhatir	2328101041647	CNRB0002328		Canara Bank Palwal (Dhatir)	2,00,000
31		GSSS Palwal	2328101041611	CNRB0002328		Canara Bank Palwal	2,00,000
32		GSSS Hassanpur	2042101015543	CNRB0002042		Canara Bank Hassanpur	2,00,000
33		GSSS Lakhna Majra	65137581247	STBP0001178	51178	State Bank of Patiala Lakhna Majra	2,00,000
34		GSSS Meham	3350001500228676'	PUNB0335000		Punjab National Bank Meham	2,00,000
35		GSSS Rohtak (Bhiwani Road)	07952011007109'	ORBC0100795	124022004	Oriental Bank of Commerce Rohtak(Bhiwani Road)	2,00,000
36		GNSSSS Sanghi	32146361736	SBIN0002475		State Bank of India Sanghi	2,00,000
37		GSSS Kalanaur	3349000400577349'	PUNB0334900	124024257	Punjab National Bank Kalanaur	2,00,000
38	Jhajjar	GSSS Matan Hail	31859004906	SBIO1351		State Bank of India Matan Hail	2,00,000
39		GGSSS Noona Majra	35000400382135	PUNB0003500		Punjab National Bank Noona Majra	2,00,000
40		GSSS Jhajjar	2202001506237963'	PUNB0220200		Punjab National Bank Jhajjar	2,00,000
41		GSSS Bahadurgarh	628602010001235	UBIN00562866		Union Bank of India Bahadurgarh	2,00,000
		GSSS Beri	3346000401256170	PUNB0334600		Punjab National Bank Beri	2,00,000
		Total Amount					1,00,00,000/-

(Rs. One Crore only)